



Corsicana Independent School District

2200 W. 4th Ave.
Corsicana Texas, 75110

DIRECT DEPOSIT AUTHORIZATION FORM

Complete the information below and return it to the Human Resources office with a letter of deposit from the bank or a voided check to authorize direct deposit. It must be received 10 days prior to the pay date. If both documents are not received in time, direct deposit will begin the following month.

PLEASE ATTACH A VOIDED CHECK OR DIRCT DEPOSIT AUTHORIZATION FORM

NAME (PRINT)

LAST 4 ACCOUNT # FOR CHECKING

CAMPUS NAME

LAST 4 ACCOUNT # FOR SAVINGS

I hereby authorize Corsicana Independent School District to transfer my monthly payroll check to: _____

NAME OF BANK

EMPLOYEE SIGNATURE

DATE

PAYROLL OFFICE USE ONLY:

Date Entered: _____ Entered By: _____